

EdTech Compliance Checklist (*Autumn 2025*)

Use this checklist to ensure your school meets all major EdTech compliance requirements for the *Autumn Term 2025-26*.

Download it, share it with your team, and tick off each item as you complete it.



KCSIE 2025 Safeguarding Requirements (Full Guidance)

ACTION PRIORITY:

CRITICAL - Mandatory from 1 September 2025

Leadership Understanding & Management

- ☐ Senior leaders can explain how your filtering system works and what it blocks
- ☐ DSLs know how to access and interpret monitoring reports
- ☐ Clear escalation procedures documented for safeguarding concerns from digital monitoring
- ☐ Governing body has received update on new KCSIE 2025 requirements

System Testing & Assessment

- ☐ Completed DfE's "[Plan Technology for Your School](#)" self-assessment tool
- ☐ Tested filtering system works in practice (not just on paper)
- ☐ Verified monitoring system generates appropriate alerts for concerning activity
- ☐ Documented evidence that systems work for both on-site and remote learning

AI Risk Management

- ☐ Assessed risks from students using AI tools (ChatGPT, etc.) on school networks
- ☐ Updated filtering to handle AI-generated content appropriately
- ☐ Staff briefed on identifying potential misuse of AI tools by students
- ☐ Policies updated to address misinformation, disinformation, and conspiracy theories



Climate Action Plan Mandate (Full Guidance)

ACTION PRIORITY:

CRITICAL- Government deadline September 2025, many schools unaware

Leadership & Documentation

- ☐ Sustainability Lead appointed with clear responsibilities
- ☐ Climate Action Plan document created addressing four key areas:
 - ☐ Energy Reduction Targets (decarbonisation)
 - ☐ Climate Change Preparation (adaptation and resilience)
 - ☐ School Grounds Enhancement (biodiversity improvement)
 - ☐ Curriculum Inclusion Climate (education integration)

IT Energy Efficiency Assessment

- ☐ Current IT energy consumption measured and documented
- ☐ Desktop computers assessed for replacement with energy-efficient laptops (up to 80% savings)
- ☐ Server infrastructure evaluated for cloud migration opportunities
- ☐ Energy-efficient technology procurement policies established

Funding & Implementation

- ☐ Energy efficiency grants researched and application potential assessed
- ☐ Baseline carbon footprint calculated to measure progress
- ☐ Integration with existing infrastructure refresh plans completed

Government Funding Opportunities Assessment

(Full Guidance)

ACTION PRIORITY:

HIGH - Applications competitive, early submission

£45 Million Connectivity Funding Eligibility

- ☐ Assessed current broadband speeds against government standards
- ☐ Identified Wi-Fi coverage gaps and dead zones across school site
- ☐ Documented how connectivity issues impact teaching and learning
- ☐ Checked eligibility for wireless network funding (£25 million available)
- ☐ Identified specialist partners to support application process

Six Core DfE Digital Standards Compliance

(Full Guidance)

ACTION PRIORITY:

MEDIUM - Long-term planning required but early start beneficial

Immediate Assessment Required

- ☐ Completed government's free digital standards self-assessment
- ☐ Identified which of the six standards your school currently meets
- ☐ Prioritised standards requiring most urgent attention
- ☐ Created realistic timeline for achieving remaining standards by 2030

Infrastructure Planning

- ☐ Broadband capacity adequate for whole-school simultaneous use
- ☐ Wi-Fi coverage comprehensive across all learning spaces
- ☐ Network switches professional-grade and less than 5 years old
- ☐ Digital leadership roles clearly defined with named responsible persons
- ☐ Identified specialist partners to support cyber security audit

AI Implementation Readiness

(Full Guidance)

ACTION PRIORITY:

MEDIUM - Teacher adoption growing rapidly, structured approach needed

Policy & Training Framework

- ☐ School AI usage policy developed for both staff and students
- ☐ Teachers aware of Google's free "[AI Works](#)" training for UK educators
- ☐ Guidelines established for verifying the accuracy of AI-generated content
- ☐ Data protection considerations assessed for AI tool usage

Infrastructure Capability

- ☐ Network bandwidth adequate for AI applications
- ☐ Filtering systems updated to handle dynamic AI-generated content
- ☐ Staff training scheduled for appropriate AI tool usage
- ☐ Student digital literacy curriculum updated to include AI awareness

Mobile Phone Policy Technology Support

(Full Guidance)

ACTION PRIORITY:

LOW-MEDIUM - Ongoing challenge requiring strategic approach

Policy Implementation Assessment

- ☐ Current phone policy effectiveness reviewed against student behaviour
- ☐ Technology solutions evaluated (secure storage, network restrictions, etc.)
- ☐ Staff enforcement burden assessed and mitigation strategies identified
- ☐ Parent communication plan developed for any policy changes

Quick Wins:

Immediate Steps (Complete by End of Month)



1. Review and share KCSIE 2025 Update (Get started)

Understand exactly what your school needs to do

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2. Complete government digital standards self-assessment (Get started)

Free tool, 30 minutes maximum

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3. Conduct basic IT energy audit (Get started)

Identify biggest energy consumption areas

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4. Register for Google's AI Works training (Get started)

Free professional development for your teachers

☐

5. Appoint interim sustainability lead

Start the process even if the person might change later

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This Term Priority (Complete by December 2025)



1. Comprehensive safeguarding system review

Ensure KCSIE 2025 compliance

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2. Connectivity funding application

Don't miss the £45 million opportunity

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3. Climate Action Plan development (ASAP)

Get in line with the September 2025 deadline

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4. AI policy framework creation

Support growing teacher adoption with clear guidelines

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5. Phone policy effectiveness review

Assess solutions for better compliance

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You Don't Have To Do This Alone

Contact Dataspire if you're most of your check boxes are currently empty, or if:

- You feel overwhelmed by the number of compliance requirements
- Your current IT provider can't explain how your safeguarding systems actually work
- You're unsure whether your infrastructure can support new requirements
- You want to turn compliance obligations into cost-saving opportunities
- You need help with government funding applications

REMEMBER: These requirements exist because the government recognises schools need better technology infrastructure.

You don't have to do this alone.

Here To Help

Call: **0345 603 1233** | Email: **info@dataspire.co.uk** | Web: **dataspire.co.uk**

This checklist is designed to help you prioritise the most critical EdTech compliance requirements for 2025-26. For personalised guidance on your school's specific situation, [contact our education technology specialists.](#)

Dataspire

Email info@dataspire.co.uk

Call 0345 603 1233

Or visit www.dataspire.co.uk for more details

