

Cyber Security Responsibilities for Education Roles

For Data Protection Officers

Your compliance responsibilities:

Advise on cyber risks to data:

- Identify personal and sensitive data at risk
- Conduct Data Protection Impact Assessments (DPIAs) for new systems
- Ensure third-party suppliers meet data protection standards
- Review data sharing and processing arrangements

Integrate data protection with cyber security:

- Work with SLT Digital Lead on risk assessments
- Ensure incident response plan covers data breach procedures
- Advise on data minimisation and retention
- Monitor for data protection implications in cyber incidents

Conduct supplier due diligence:

- DPIA checks on all cloud providers
- Review supplier data processing agreements
- Assess supplier security measures
- Monitor ongoing compliance

Maintain breach procedures:

- Understand ICO reporting requirements (72-hour window for serious breaches)
- Document breach assessment processes
- Coordinate with SLT on breach communications
- Keep records of processing activities

