Cyber Security Responsibilities for Education Roles

For Senior Leadership Teams

Your strategic responsibilities:

Designate an SLT Digital Lead with overall accountability for cyber security (required by DfE standards)

Integrate cyber security into your school development plan:

- Set clear objectives with measurable outcomes
- Align with safeguarding and data protection priorities
- Plan for Windows 10 EOL migration
- Work towards DfE 2030 standards

Coordinate cross-team collaboration:

- Work with IT support on technical implementation
- Partner with DSL on safeguarding implications
- Engage DPO on data protection compliance
- Communicate with governors on progress and resource needs

Champion a culture of cyber security:

- Lead by example with good cyber hygiene
- Communicate importance to all stakeholders
- Celebrate successes and share learning from incidents
- Embed cyber security in staff induction

Plan for the worst:

- Ensure incident response plan exists and is tested
- Know who to contact and when
- Understand communication protocols if systems go down
- Maintain offline access to critical contact information

Prioritise data recovery:

- Work with IT to identify which data must be recovered first in event of an incident